Unit Code : 3300

ID No. : 1043288

TRANSMISSION CORPORATION OF ANDHRA PRADESH LIMITED

O/o Chief Engineer / Metro Zone,

Erragadda, Hyderabad - 045.

### Memo No.CE/MZ/Hyd/AS/PO.II/JA-I/F.No. LS/D.No. 2059/A/2013 Dt. 08/11/2013

Sub: Estt – APTRANSCO – CE/MZ/HYD – GS – Sri Shaik Abdul Majeed, RA

O/o. SE / TLC / Metro / Hyd - Earned Leave - Sanctioned – Orders – Issued.

Ref:- 1. T.O.O.(Addl.Secy-Per) Ms.No.23, Dt 04/05/2007.

2.Application received from Sri Shaik Abdul Majeed, RA vide

Lr. No. SE/ TLC / Metro / Hyd / Adm / C2 / F.LS / D.No.543/2013,

Dt. 31/10/2013.

\* \* \* \* \*

Under Regulation 16 (3) of Andhra Pradesh State Electricity Board Leave Regulations as adopted by APTRANSCO Sri Shaik Abdul Majeed, Record Assistant, O/o. Superintending Engineer / TLC / Metro / Hyderabad is sanctioned Earned Leave on Personal Grounds as below:-

|  |
| --- |
| 1. Earned Leave for One day i.e on 11/10/2013 with permission to avail Public   Holidays on 12/10/2013, 13/10/2013 & 14/10/2013 as suffix.   1. Earned Leave for Ten days from 21/10/2013 to 30/10/2013 with permission   to avail Public Holiday on 20/10/2013 as prefix. |

1. He is permitted to draw the usual pay and allowances during the above leave period as admissible under the rules.
2. It is certified that but for his proceeding on leave, Sri Shaik Abdul Majeed would have continued to officiate as Record Assistant in General Service.
3. On expiry of leave, he is deemed to have been posted back to the control of Superintending Engineer / TLC / Metro / Hyderabad where he has reported for duty on 15/10/2013 FN and 31/10/2013 FN respectively.
4. He will be having a balance of **34­­ days** of Earned Leave at his credit after availing this leave.

**Sd/-**

**C. RAGHUNATH**

**CHIEF ENGINEER / METRO ZONE / HYD**

To

Sri Shaik Abdul Majeed, Record Assistant

Through: The Superintending Engineer / TLC / Metro / Hyderabad.

**Copy to**:

The Superintending Engineer / TLC / Metro / Hyderabad..

The Senior Accounts Officer, O/o. The SE / TLC / Metro / Hyd - for information and necessary action.

ERP/PF/Spare.

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